Instructions to fill-in the on-line students survey on teaching/organization

Your answers will remain anonymous

First log into your personal university account:
1) go to https://unipr esse1.cineca.it/Home.do
2) click on “login” in top left red “access” area, and enter your credentials. You should get a mask of this kind:

Click “CARRIERA”: you will get a list of your courses, and info on exams, survey, etc, about each course.

Click on “CARRIERA”

For the courses of the current semester, a red icon here indicates that a survey needs to be filled in.

So select each course that needs a survey to be filled in

Q. Val. (=questionario di valutazione=evaluation survey)
For instance, we clicked on the first course: ADVANCED PHOTONCS

Click on red icon in column “Questionario”

Thus click on “NUOVO”="new"

The list of filled surveys is initially empty
So here you start filling in the questions of the survey of the selected course

Select this if you attended/viewed roughly more than half of the lectures of the course. Otherwise jump to page: "If instead you did not attend..."

This and the following masks refer to students who attended/viewed more than 50% of classes, so that their appreciation of the course is statistically more meaningful.

Is your background knowledge sufficient for this course?

- Definitely NOT
- More NO than YES
- More YES than NO
- Definitely YES

Is the course study load consistent with the official number of credits of this course?

Is the suggested bibliography/available didactic material adequate to study this course?

Are the examination procedures clear?
Has the course timing/schedule been closely followed?

Does the instructor motivate/stimulate the student's interest in the course subject?

Does the instructor clearly explain the subject?

Are the extra didactic activities (training sessions, lab sessions, etc...) useful to learn the subject?

Is the course teaching consistent with the web course description?

Is the instructor available for clarifications/explanations?
Are you interested in the topics covered by this course?

Suggestions to improve course:
- Reduce teaching load
- Increase extra didactic support activities
- Provide more background knowledge
- Remove duplicated topics covered in other courses
- Improve coordination with other courses
- Improve quality of didactic material
- Provide didactic material ahead of time
- Plan midterms
- Plan weekend or evening classes

Press "modify" to go back and change

Press "confirm" when you are done

...and you get a summary

By selecting “modifica” you can go back and modify the chosen options. If you are happy with your choices select “conferma”.
Press “ESCi” to exit.

The survey is over. You can print it in pdf format by pressing the printer icon.
Now in the summary page your newly filled survey n. 1 appears with a green light.

The survey icon turned GREEN. Again press “ESCI”.

Exit from selected course (ADVANCED PHOTONICS in example) and move to survey of next needed course.

Click once more a blue “ESCI”
If student aborts the survey, the starting mask lists the aborted jobs:
If instead you did not attend (attended-viewed less than roughly 50% of classes): 

<table>
<thead>
<tr>
<th>Work attending other classes</th>
<th>attending not useful</th>
<th>schedule conflicts do not allow attending</th>
</tr>
</thead>
<tbody>
<tr>
<td>work</td>
<td>attending other classes</td>
<td>attending not useful</td>
</tr>
</tbody>
</table>

Which were the reasons of your not attending?
a subset of questions asked also to attending students follows

Questionario
La domanda contenuta nel 1° punto obbligatoria.
Il questionario non è compilabile a meno che non si riveli conforme alla pagina di login.

1. Una conoscenza preliminare per i semestri sia una conoscenza adeguata per la comprensione degli argomenti presenti nel programma d'esame?
   - Sì, molto
   - Sì, media
   - No, mai
   - Non so

2. Il canto di studi dell'ingegneria è proporzionale ai crediti conseguiti?
   - Sì, molto
   - Sì, media
   - No, mai
   - Non so

3. Il materiale didattico utilizzato è adeguato per lo studio della materia?
   - Sì, molto
   - Sì, media
   - No, mai
   - Non so

4. Le modalità di esame sono state definite in modo chiaro?
   - Sì, molto
   - Sì, media
   - No, mai
   - Non so

Legenda
La colorazione indica l'importanza. Il colorare in rosso si indica l'importanza e alla pagina di login del questionario.

UNIVERSITÀ DEGLI STUDI DI PARMA
Servizi online